



**RM of Lakeshore
Meeting Minutes**

Regular Council Meeting 29/11/2024 - 09:30 AM (Moved from 11/15/2024))

ATTENDANCE:

Present: Acting Reeve: Michael Brunen, Councillors Shanna Cowal, Richard Kachur, Les Sametz

Interim Chief Administrative Officer: Robert Poirier

1 Call Meeting to Order

Meeting called to order at 1000 a.m.

2 Approve Agenda/Additions

Resolution No: 2024-407

Moved By: LES SAMETZ

Seconded By: Shanna Cowal

BE IT RESOLVED THAT Council approve the 29 November 2024 Regular Meeting Agenda with the following additions: nil.

CARRIED

3 Confirmation of Minutes

BE IT RESOLVED THAT the minutes of the:

8 October 2024 Regular Council Meeting

5 November 2024 Special Council Meeting

be hereby adopted as distributed.

TABLED

4 Accounts & Finance

CARRIED

4.1 Accounts

Resolution No: 2024-408

Moved By: LES SAMETZ

Seconded By: Richard Kachur

BE IT RESOLVED THAT Council of the Rural Municipality of Lakeshore hereby

authorizes the RM of Lakeshore accounts as follows:

Cheques 300-304 in the amount of \$7,537.80

Cheques 305-318 in the amount of \$77,792.99

Cheques 340-388 in the amount of \$767,157.87.

CARRIED

4.2 Reid & Miller Report

Resolution No: 2024-409

Moved By: Shanna Cowal

Seconded By: Richard Kachur

BE IT RESOLVED that Council accepts the specified review report from Reid & Miller Chartered Accountants.

CARRIED

4.3 2023 and 2024 Added Taxes

Resolution No: 2024-410

Moved By: LES SAMETZ
Seconded By: Shanna Cowal

BE IT RESOLVED that Council approve the 2023 Supplemental Taxes to a net amount of \$7,452.75.
FURTHER RESOLVED that Council approve the 2024 Supplemental Taxes to a net amount of \$12,270.00.

CARRIED

5 Delegation

6 By-Laws

7 Unfinished Business

7.1 Resignation, Fred Schurko
Resolution No: 2024-411
Moved By: Shanna Cowal
Seconded By: LES SAMETZ

BE IT RESOLVED that effective 8 November 2024 Fred Schurko resigned as a member of Council of the Rural Municipality of Lakeshore.

CARRIED

8 General Business

8.1 Committee Appointments 2025

TABLED

8.2 Payroll Processing

Resolution No: 2024-412
Moved By: Richard Kachur
Seconded By: Shanna Cowal

BE IT RESOLVED THAT Council of the Rural Municipality of Lakeshore authorizes the purchase of payroll processing services from Payworks Ltd. at an annual cost not to exceed \$2,100.00.
FURTHER RESOLVED that the Chief Administrative Officer is directed to sign the contract with Payworks and that payroll processing begin as soon as practicable.

CARRIED

8.3 Farrow - Tax Interest

Resolution No: 2024-413
Moved By: LES SAMETZ
Seconded By: Richard Kachur

WHEREAS William and Joanne Farrow have requested the write-off of interest on certain late paid property taxes due to alleged misinformation provided by the Municipality
BE IT RESOLVED that Council authorize the write off \$233.64 (one half of \$467.28) in unpaid interest on property taxes owing on roll numbers 323500, 322300, 324400

CARRIED

8.4 Library HVAC Repair

TABLED

8.5 Landfill Closure Reports

Resolution No: 2024-414
Moved By: Richard Kachur
Seconded By: LES SAMETZ

WHEREAS the Rural Municipality of Lakeshore converted three landfills to waste transfer stations in 2022
AND WHEREAS environmental regulations require that these landfills be closed in accordance with closure studies produced by licensed engineers, after which the closure work is conducted per the recommendations contained in the studies
BE IT RESOLVED that the Chief Administrative Officer be directed to engage Engineering Solutions from Brandon to produce a costed plan for closure reports for the three landfills.

CARRIED

8.6 Manitoba Growth, Renewal and Opportunities Grant Application

Resolution No: 2024-415

Moved By: Shanna Cowal

Seconded By: Richard Kachur

WHEREAS the Manitoba Growth, Renewal and Opportunities for Municipalities programme (Manitoba GRO) is offering potential grant funding of up to 50% of eligible expenses, including for fire stations and major equipment
AND WHEREAS the Ochre River Fire Department is in need of a new fire truck
BE IT RESOLVED that Council authorize the Chief Administrative Officer to make application through Manitoba GRO for a new fire truck at an approximate total cost of \$750,000.

FURTHER RESOLVED that the municipal share will be funded from a combination of general fund, reserves and borrowing.

CARRIED

8.7 Legion Annual Military Service Recognition Book

Resolution No: 2024-416

Moved By: LES SAMETZ

Seconded By: Richard Kachur

BE IT RESOLVED that the RM of Lakeshore purchase a 1/10th page ad in the Annual Military Service Recognition Book at a cost of \$225.00.

CARRIED

8.8 Old Town Harbour Invoice

Resolution No: 2024-417

Moved By: Richard Kachur

Seconded By: LES SAMETZ

BE IT RESOLVED that Council authorize the payment of \$645.02 to Old Town Harbour for curb stop work done in that subdivision.

DEFEATED

8.9 Hiring of Contract Administrative Assistance

Resolution No: 2024-418

Moved By: Shanna Cowal

Seconded By: Richard Kachur

BE IT RESOLVED that the CAO is authorized to engage Janine Norman on a casual basis to provide administrative support in the office until such time as a full-time Administrative Assistant can be hired, at a rate of \$22.00 per hour, not to exceed 16 hours per week, starting on 1 December 2024.

FURTHER RESOLVED that the CAO is authorized to engage Marion Grogan to restore the financial accounts at a rate of \$85.00 per hour not to exceed 45 hours per month, starting on 1 December 2024, plus mileage at \$0.55 per kilometer as necessary.

CARRIED

9 Committee/Council Reports

9.1 Public Works Report

- 9.2 **CAO Report**
- 10 **Correspondence**
- 10.1 **Union Shop Steward**
- 11 **In Camera**
- 11.1 **In Camera**
Resolution No: 2024-419
Moved By: Richard Kachur
Seconded By: Shanna Cowal

BE IT RESOLVED THAT Council Recess the Regular Meeting and go into " In Camera " to discuss legal and personnel issues at 12:10 p.m.;
AND BE IT FURTHER RESOLVED THAT all matter discussed are to remain confidential as per Section 83(1)(d) of *The Municipal Act*.


CARRIED
- 11.2 **Out of Camera**
Resolution No: 2024-420
Moved By: Richard Kachur
Seconded By: LES SAMETZ

BE IT RESOLVED THAT as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting at 1:35 p.m.

CARRIED
- 12 **Adjournment**
Resolution No: 2024-421
Moved By: Shanna Cowal
Seconded By: LES SAMETZ

BE IT RESOLVED THAT Council Adjourn their 29 November 2024 Regular Meeting at 1:30 p.m. to meet again on 10 December 2024 at 6:00 p.m. in Council Chambers in Ochre River.

CARRIED



Acting Reeve Michael Brunen
Interim Chief Administrative Officer
Robert Poirier