



## RM of Lakeshore

### Meeting Minutes

Special Meeting of Council 05/11/2024 - 01:00 PM

#### ATTENDANCE:

Present: Acting Reeve Michael Brunen, Councillors Shanna Cowal, Richard Kachur, Fred Schurko, Les Sametz

Interim Chief Administrative Officer: Robert Poirier

#### 1 Meeting Called To Order

Meeting Called to order at 1:03 p.m..

#### 2 Adoption of Agenda

**Resolution No:** 2024-391

**Moved By:** Richard Kachur

**Seconded By:** Fred Schurko

BE IT RESOLVED THAT Council approve the 5 November 2024 Special Meeting Agenda with the following additions: none.

**CARRIED**

#### 3 General Business

##### 3.1 Hire Interim CAO

**Resolution No:** 2024-392

**Moved By:** Richard Kachur

**Seconded By:** Shanna Cowal

BE IT RESOLVED that Council enter into a contract with 7201672 MB Ltd. for the hiring of an interim Chief Administrative Officer effective 29 October 2024  
Further resolved that Robert Poirier, from 7201672 MB Ltd, is appointed the Interim Chief Administrative Officer, with the full authority of a Chief Administrative Officer per the Municipal Act, effective 29 October 2024.  
Further resolved that effective immediately the following individuals be added or updated to the Director/Owner role in the Rural Municipality of Lakeshore (12990 9719 RT0001) CRA Accounts:

Robert Poirier, Chief Administrative Officer  
Michael Brunen, Reeve

Name	Yes	No	Abstained	Absent
Mike Brunen	✓			
Shanna Cowal	✓			
Richard Kachur	✓			
LES SAMETZ	✓			
Fred Schurko	✓			

**CARRIED**

##### 3.2 Hiring of Permanent CAO

**Resolution No:** 2024-393

**Moved By:** LES SAMETZ

**Seconded By:** Fred Schurko

BE IT RESOLVED that Council direct Administration to prepare and post an advertisement for a permanent Chief Administrative Officer, to run in local newspapers, and the AMM and MMAA websites.

**CARRIED**

- 3.3 Temporary Office Assistance**  
**Resolution No: 2024-394**  
**Moved By:** Shanna Cowal  
**Seconded By:** Richard Kachur

BE IT RESOLVED that the CAO is directed to engage temporary assistance for the weeks of 11 - 15 and 18 - 22 November 2024 for a maximum of 24 hours per week at a cost not to exceed \$2,050.

**CARRIED**

- 3.4 Public Works Radios**

- 3.5 DFA Claim**

- 3.6 Office Staffing**

- 4 In Camera**

- 4.1 Enter In Camera**

**Resolution No: 2024-395**  
**Moved By:** LES SAMETZ  
**Seconded By:** Shanna Cowal

BE IT RESOLVED that the special meeting of Council be temporarily adjourned and that Council meet in camera for the purposes of discussing personnel matters at 2:09 p.m.

**CARRIED**

- 4.2 Resume Special Meeting**

**Resolution No: 2024-396**  
**Moved By:** Richard Kachur  
**Seconded By:** Shanna Cowal

BE IT RESOLVED that Council resume the Special Meeting at 3:50 p.m.

**CARRIED**

- 5 Matters Arising from In Camera Meeting**

- 5.1 Termination of Assistant Chief Administrative Officer**

**Resolution No: 2024-397**  
**Moved By:** Richard Kachur  
**Seconded By:** LES SAMETZ

BE IT RESOLVED that the services of Shauna Brook, Assistant Chief Administrative Officer, are no longer required.  
Further resolved that the Chief Administrative Officer is to remit her final pay once ongoing payroll rectification is completed.

**CARRIED**

- 5.2 Delay of Regular Meeting of Council**

**Resolution No: 2024-398**  
**Moved By:** Richard Kachur  
**Seconded By:** Fred Schurko

BE IT RESOLVED that the Regular Council Meeting scheduled for 15 November 2024 be delayed until 9:30 a.m. on Friday, 29 November 2024.

**CARRIED**

- 5.3 Signing Authority**  
**Resolution No: 2024-399**

**Moved By:** Shanna Cowal  
**Seconded By:** Fred Schurko

BE IT RESOLVED that the following persons are authorized to have signing authority with Fusion Credit Union.

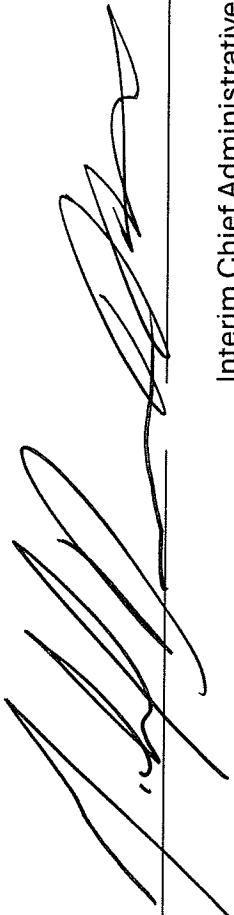
Michael Brunen Reeve  
Richard Kachur Deputy Reeve  
Les Sametz Councillor  
Robert Poirier CAO

**CARRIED**

**6 Adjournment**  
**Resolution No:** 2024-400  
**Moved By:** Richard Kachur  
**Seconded By:** LES SAMETZ

BE IT RESOLVED THAT this meeting is adjourned at 3:57 p.m.

**CARRIED**

  
\_\_\_\_\_  
Acting Reeve Michael Brunen

Interim Chief Administrative  
Officer  
Robert Poirier