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CONTRACT OPPORTUNITY

Municipal Emergency Coordinator

The Rural Municipality of Lakeshore is accepting proposals for a Municipal Emergency Coordinator (MEC). The MEC is responsible for:

- Developing and maintaining an emergency program for the community. This program must consist of an emergency plan that meets the mandated requirements and is to be updated and passed by Council every year.
- Developing a training and education program for key players within the community, usually consisting of the elected officials, first responders, operational staff and volunteers.
- Creating a series of exercises designed to test the plan and people.
- Managing a team within an emergency operations center in times of an emergency.

A MEC must possess strong communication skills, be a leader and be able to work with the elected officials as well as volunteers. This person must also be able to work well under stress.

Details of contract remuneration will be negotiated.

Proposals including a resume should be forwarded to the CAO in person or by email to cao@rmoflakeshore.ca. Proposals will be considered as received.

Kevin Drewniak, CMMA
Chief Administrative Officer
RM of Lakeshore