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PUBLIC NOTICE

Expression of Interest

Municipal Emergency Coordinator

Council of the Rural Municipality of Lakeshore is seeking a Municipal Emergency Coordinator.

Emergency Coordinators

The Community Emergency Coordinator is a key position in the municipal emergency program. He/She is responsible for developing and maintaining an emergency program for the community. This program must consist of an emergency plan that meets the mandated requirements set out by the Emergency Measures Organization; this plan must be maintained and passed by council every year. The Coordinator is responsible to develop a training and education program for key players within the community, usually consisting of the Elected Officials, First Responders, Operational staff and volunteers. The final step in the program responsibilities is to exercise the emergency plan through a series of exercises designed to test the plan and people.

An Emergency Coordinator must possess strong communication skills, be a leader, able to work with the elected officials as well as volunteers. This person must be able to work well under stress and be able to manage a team within an emergency operations center in times of an emergency.

Please forward your Expression of Interest by email, fax or mail by Friday, September 20, 2019 to the undersigned if you would like to be considered for this position.

Donna Ainscough
Chief Administrative Officer
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